

**Sample *Great Decisions* Meeting Format**  
(for group meeting that includes a speaker)

- 7:00 pm** Refreshments and mingling
- 7:10** Welcome and introductions by convener/facilitator
- ◆ Announce upcoming MIC activities
  - ◆ Introduce the speaker and topic
- 7:20** Speaker's Presentation
- 7:45** Questions and Answers/Discussion (led by facilitator or speaker)
- 8:15** Complete opinion ballot and feedback form
- 8:30 pm** Adjourn

*The above is optional. Each group selects its own meeting time and format.*